

BIOSOLIDS MANAGEMENT PROGRAM WATER QUALITY CONTROL DIVISION

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BIOSOLIDS PREPARER AUDIT FORM

(Please see instructions for completing this form on the back of this page)

GENERAL I	INFORMATION	improving time round on the purge,
Date	Time InTime Out	Reason for Audit: Routine Complaint
	eeress	Approved Pretreatment Program POTW Flow ≥ 1 MGD Domestic Wastewater Treatment Works ≥ 2000 GPD
E-mail		
Contact/Title		Method of Solids Disposal Land Application (beneficial use) Bulk Ag Land%
Phone		Compost% Other %
	rmit # CO	Surface Disposal CD
	8 Biosolids Permit # CO	Facility
Auditor		Other
PERMIT VE	ERIFICATION	
Y N N/A	1. Are 40 CFR Part 503 sludge use and disposition of the International Part 1975. NPDES Permit? NPDES Sludge Only Permit? EPA REGION 8 General Permit? EPA Region 8 Individual Permit? RCRA Subtitle C permit?	
	2 Annual Sludge Production	(mt/yr, T/yr) [last calendar year]
Y N N/A	3. Are number and location of disposal sites/	activities described in permit or approved management plan?
RECORDKI	EEPING AND REPORTING EVALUATION	
Y N N/A	4. Are records available for all use or disposa	al practices?
Y N N/A	5. Are the number and location of sludge dis	posal sites available? (i.e., location maps)
Y N N/A	6. Are self-monitoring data available for all 1	regulated pollutants?
Y N N/A	7. Are Pathogen and Vector Attraction Redu	ction method descriptions and certification statements available?
Y N N/A	8. Are accurate records of sludge volume or	mass maintained, where appropriate?
Y N N/A	9. Are self-monitoring activities conducted a	t required frequencies? (See Figure-1 on back of this page)

RECORDKEEPING AND REPORTING EVALUATION CONTINUED Y N N/A 10. Are sludge records maintained for at least 5 years? Maintained by facility Maintained by Contractor Other Concentration of each pollutant ______ Certification for both Pathogen and Vector Attraction Reduction ______ Description of how Class A/B requirements are met Description of how Vector Attraction Reduction requirements are met Description of site restrictions (if applicable) Site locations, area, date, time and amount of sludge applied (if applicable) 11. Are sludge data reported to the appropriate regulatory authority? If so, how often? SLUDGE SAMPLING AND ANALYSIS EVALUATION 12. Are sludge sampling locations appropriate for obtaining a representative sample? ______ Y N N/A 13. Is sampling equipment adequate? Y N N/A 14. Sample collection procedures: Sample volumes obtained Preservation techniques used _____ Types of Containers Used _____ Samples analyzed in the appropriate time frames _____ Adequate number of samples to obtain a representative sample Sampling and Analysis Plan Available 15. Are results reported on a dry weight basis? Y N N/A Y N N/A 16. Were percent total solids analyzed? Y N N/A 17. Are chain-of-custody procedures properly employed? ______ Y N N/A 18. Are chain-of-custody records available on site? _____ GENERAL SLUDGE PROCESSES 19. Describe the sludge process control at the facility Y N N/A 20. Does the facility have sludge back-up units/equipment? Describe Y N N/A 21. What is the biosolids storage capacity in days? Y N N/A 22. Are there contingency plans for sludge disposal? Describe Y N N/A 23. Is the solids handling operation adequate to manage volume of sludge? Explain______

LAND APPLI	CATION OF BIOSOLIDS
	1. Biosolids Beneficial Use practice(s): Bulk biosolids Bulk material derived from biosolids Sold or given away in bag or other container Other
	2. Biosolids or material derived from biosolids land applied to: Agricultural Land Forest Reclamation Site Public Contact Site (park, golf course, etc.) Lawn or Home Garden Other
Y N N/A	3. Are pollutant concentrations below ceiling concentration values shown in Table I? (See Table-I on back of this page)
Y N N/A	4. Do monitoring results show pollutant concentrations below limits in Table III? (See Table-III on back of this page)
PATHOGEN O	CRITERIA
	5. Classification of Biosolids with respect to Pathogens:
	☐ Class A ☐ Class B ☐ Unknown
Y N N/A	6. Are the appropriate Class A or Class B Pathogen Reduction requirements being met for the disposal practice?
	Class A requirements must be met when bulk biosolids are sold or given away to the public for lawn or home garden use or when bagged or containerized (one metric ton or less) biosolids are sold or given away. Also, Class A requirements or Class B requirements with appropriate site restrictions must be met when bulk or bulk derived material from biosolids is applied to agricultural land, reclamation sites, forests or other public contact sites.
	7. Indicate which method is used to meet Class A or Class B requirements:
	Class A Class B
	 □ A-1 Time and Temperature □ A-2 Alkaline Treatment □ B-2 PSRP □ B-3 Equivalent PSRP □ B-4 No Prior Testing (EV & VHO) □ A-5 PFRP □ A-6 Equivalent PFRP
CLASS A REC	CORDKEEPING CHECKLIST (SKIP IF CLASS B)
Alternative A-	1 Time and Temperature N/A
Analyt	tical results are for density of: Salmonella sp. Bacteria (#/4 g) OR Fecal Coliform (MPN)
	Sludge percent Solids \square <7% \square \ge 7% \square % Sludge temperature \square °C \square °F Time temperature maintained \square Days \square Hours \square Minutes

CLASS A RECORDKEEPING CHECKLIST - CONTINUED (SKIP IF CLASS B)

Alternative A-2 Alkal	line Treatment N/A	A						
Analytical res	ults are for density of:	☐ Salmonella sp. Bacteria (#/4	g) OR	Fecal Coliform (MPN)				
Time Logs	e pH maintained \geq 12 (minin	ning, middle, end and hourly - Mir	Hours					
Alternative A-3 Prior	Testing N/	A						
Analytical res	ults are for density of:	Salmonella sp. Bacteria (#/4	g) OR	Fecal Coliform (MPN)				
□ D □ V □ D	Analytical Results (prior to pathogen reduction and, when appropriate, after treatment): Density of Enteric Viruses (1 plaque forming unit per 4 grams of total solids) Viable Helminth Ova (1 per 4 grams of total solids) Detailed Sampling and Analysis Plan Available							
	_	rating parameters to indicate consis	stent patho	gen reduction treatment				
Alternative A-4 No Pa	rior Testing N/	A						
Analytical res	ults are for density of:	Salmonella sp. Bacteria (#/4	g) OR	Fecal Coliform (MPN)				
□ D □ V								
Alternative A-5 Proce	ess to Further Reduce Path	ogens (PFRP)	/ A					
Heat Drying	□N/A							
Analytical res	ults are for density of:	Salmonella sp. Bacteria (#/4	g) OR	Fecal Coliform (MPN)				
Logs		= < 10% e particles or the wet bulb temp of g shift, minimum 2 readings per day)	gas in cont	act is ≥ 80 °C (176 °F)				
Thermophilic	c Aerobic Digestion	□ N/A						
Analytical res	ults are for density of:	Salmonella sp. Bacteria (#/4	g) OR	Fecal Coliform (MPN)				
Temp	olved oxygen concentration perature logs 55 °C – 60 °C (in Cell Residence Time (MCl		days	(see equations below)				
For complete	For complete mixed, constant feed & withdrawal with decanting: $\theta n = V Cv$							
	$ q \ Cq $ V = reactor volume							
For batch with	ndrawal, daily step feeding a	nd decanting: $\theta n = \underline{\underline{\underline{N}}}$	$\frac{\Sigma (\delta s \times \theta)}{\Sigma (\delta s)}$	or $\frac{\sum (\text{Vi x Ci x Ti})}{\sum (\text{Vi x Ci})}$				
	nent of sludge solids that lea of daily batch feed (incremen			ement has been in the reactor on of solids in daily feed stream				

CLASS A RECORDKEEPING CHECKLIST - CONTINUED (SKIP IF CLASS B)

	Composting	□ N/A						
	Analytical results are for	density of:	☐ Salmonella sp. Bacteria (#/4 g) OR ☐ Fecal Coliform (MPN)					
	Composting method: ☐ Windrow ☐ Static Aerated Pile ☐ Within –vessel ☐ Other ☐ Temperature logs: ≥ 55 °C (131 °F) for 3 days if within-vessel or static aerated pile method (continuous reading or one reading per shift, minimum 2 readings per day) ☐ Temperature logs: ≥ 55 °C (131 °F) for 15 days if windrow method (one reading per shift, minimum 2 readings per day) ☐ Records of pile turnings – minimum of 5 if windrow method							
	Gamma Ray Irradiation	n N/A						
	Analytical results are for	density of:	☐ Salmonella sp. Bacteria (#/4 g) OR ☐ Fecal Coliform (MPN)					
			_ (e.g., Cobalt 60 or Cesium 137) ous reading or one reading per shift, minimum 2 readings per day)					
Alterna	tive A-6 PFRP Equivalen	nt N/A						
	Analytical results are for	density of:	Salmonella sp. Bacteria OR Fecal Coliform (MPN)					
			s as necessary to demonstrate equivalent PFRP Region 8 and the Pathogen Equivalency Committee (PEC)					
Record	s Documenting Sampling	and Analysis for	Salmonella sp. Bacteria or Fecal Coliform and Percent Solids					
	Sampling Records							
	Dates and times of sar Sampling locations do Sample types listed Sample types appropri Sample volumes recor Names of persons sam Types of sample conta Sample containers app Methods of preservatio Sampling quality assu	icumented iate rded ipling recorded iners listed propriate on including cooli	ng rol (QA/QC) available					
	Analytical Records							
	☐ Date and time of samp ☐ Name of analyst ☐ Analytical methods us ☐ Analyses and calculate ☐ All analyses are report Name of Contract Labora ☐ Analytical quality assu ☐ Analytical results avai	sed ion results properl ted on a dry weigh tory, if applicable rance/quality cont	:					

CLASS B RECORDKEEPING CHECKLIST (SKIP IF CLASS A)

Alternative B-1 Fecal Coliform Count N/A						
☐ Analytical results for density of fecal coliform collected for each sample ☐ Number of samples collected over two-week period (7 minimum)						
$\begin{tabular}{ c c c c c c c c c c c c c c c c c c c$						
Root of the product of n factor - G.M. = $(X_1 * X_2 * X_3 * X_4 * X_n)^{1/n}$						
$Common\ Log\ Factor\ -\ G.M. = Antilog\ [(Log_{10}X_1 + Log_{10}X_2 +\ Log_{10}X_3 \ldots + Log_{10}X_n)/n]$						
X = Fecal Coliform Density (dry weight basis) $n = number of samples$						
Required Site Restrictions (see Figure 2 on back of this page) Public Access Grazing Grazing						
Alternative B-2 Process to Significantly Reduce Pathogens (PSRP)						
Aerobic Digestion N/A						
☐ Dissolved oxygen concentration profile ☐ Total Solids obtained and the feed and withdrawal streams						
☐ Mean Cell Residence Time (MCRT) calculations of sludge in digester (see equations below)						
For complete mixed, constant feed & withdrawal with decanting: $\theta n = \frac{V C v}{r C r}$						
q Cq $V = reactor volume$						
For batch withdrawal, daily step feeding and decanting: $\theta n = \frac{\sum (\delta s \times \theta)}{\sum (\delta s)} \text{or} \frac{\sum (Vi \times Ci \times Ti)}{\sum (Vi \times Ci)}$						
$\delta s = an$ increment of sludge solids that leaves the reactor $Vi = volume$ of daily batch feed (incremental) to digester $\theta = time$ period this increment has been in the reactor $Ci = average$ concentration of solids in daily feed stream						
Temperature logs – 60 days @ 15 °C (59 °F) to 40 days @ 20 °C (68 °F) (continuous reading or once per shift, minimum 2 readings per day)						
Required Site Restrictions (see Figure 2 on back of this page) Public Access Grazing						
Air Drying N/A						
 □ Description of drying bed design (sand drying beds, paved, unpaved beds etc.) □ Depth of sludge on drying beds (in, ft) □ Drying time in days ≥ 3 months □ Daily average ambient temperature logs (2 of 3 months, ambient daily temp > 0 °C (32 °F) 						
Required Site Restrictions (see Figure-3 on back of this page) Public Access						

CLASS B RECORDKEEPING CHECKLIST CONTINUED (SKIP IF CLASS A)

Anaerobic Digestion N/A							
☐ Total Solids obtained and the feed and withdrawal streams ☐ Mean Cell Residence Time (MCRT) calculations of sludge in digester (see equations below)							
For complete mixed, constant feed & withdrawal with decanting: $\theta n = V Cv$							
$ q \ Cq \\ V = \text{reactor volume} \qquad q = \text{flow rate leaving} \qquad Cv = \text{concentration of solids in reactor} \\ Cq = \text{concentration of solids in existing sewage sludge} \qquad \theta n = MCRT \text{ (running average solids residence time)} $							
For batch withdrawal, daily step feeding and decanting: $\theta n = \frac{\sum (\delta s \times \theta)}{\sum (\delta s)} \text{or} \frac{\sum (Vi \times Ci \times Ti)}{\sum (Vi \times Ci)}$							
$\delta s =$ an increment of sludge solids that leaves the reactor $Vi =$ volume of daily batch feed (incremental) to digester $\theta =$ time period this increment has been in the reactor $Ci =$ average concentration of solids in daily feed stream							
☐ Temperature logs – 25 days @ 35 °C (95°F) to 55 °C (131°F) and 60 days @ 20 °C (68°F) (continuous reading or once per shift, minimum 2 readings per day)							
Required Site Restrictions (see Figure 2 on back of this page) Public Access Grazing							
Composting N/A							
Composting method: ☐ Windrow ☐ Static Aerated Pile ☐ Within –vessel ☐ Other ☐ Temperature logs: ≥ 40 °C (104 °F) for 5 days (continuous reading or one reading per shift, minimum 2 readings per day) ☐ Demonstration that for 4 consecutive hours during the 5 days the temperature exceeded 55 °C (131°F)							
Required Site Restrictions (see Figure 2 on back of this page) Public Access							
Lime Stabilization \bigcup N/A							
\square Raised pH \geq 12 after 2 hours of contact							
Liquid Sludge Dewatered Sludge (Cake) ☐ Quantity of Sludge and Alkali ☐ Quantity of Sludge and Alkali ☐ Single grab, pH at 0 hrS.U. @ 2 hrS.U. ☐ 5 min. composite, pH at 0 hrS.U. @ 2 hrS.U. ☐ Temperature of sample°C/°F (temp correction) ☐ Temperature of sample°C/°F (temp correction)							
pH correction for temperature other than 25 °C = $\frac{-0.03 \text{ pH Units} * (25 \text{ °C} - T_{\text{measured}} \text{ °C})}{1.0 \text{ °C}}$							
pH new = pH measured – pH correction							
Alternative B-3 PSRP Equivalent N/A							
Operating parameters or pathogen levels as necessary to demonstrate equivalency to PSRP							
Operating parameters or pathogen levels as necessary to demonstrate equivalent PFRP (must have written approval from EPA Region 8 and the Pathogen Equivalency Committee (PEC)							
Required Site Restrictions (see Figure 2 on back of this page) Public Access							

CLASS B RECORDKEEPING CHECKLIST CONTINUED (SKIP IF CLASS A)

Records Documenting Sampling and Analysis for Fecal Coliform and Percent Solids					
Analytical Records					
 □ Date and time of sample analysis □ Name of analyst □ Analytical methods used □ Analyses and calculation results properly documented or verifiable □ All analyses are reported on a dry weight basis □ Analytical results available □ Analytical QA/QC available 					
practiced?					
One of the VAR methods 1-10 must be used when land applying bulk biosolids to agricultural land, forest, a public contact site or a reclamation site. One of the methods 1-8 must be used when distributing bulk, bagged or containerized biosolids for public or lawn or home garden use. 9. Indicate Vector Attraction Reduction Method used: 1 - 38% Volatile Solids Reduction 2 - Anaerobic Bench Scale Volatile Solids Reduction 3 - Aerobic Bench-Scale Volatile Solids Reduction 4 - Specific Oxygen Uptake Rate (SOUR) 5 - Aerobic Process 6 - Alkaline Stabilization 7 - Moisture Reduction without Unstabilized Primary Solids 8 - Moisture Reduction with Unstabilized Primary Solids 9 - Subsurface Injection 10 - Soil Incorporation					
ING CHECKLIST					
□N/A					
thdrawal sludge stream. tal Volatile Solids C for TVS) olids using the Van Kleeck Equation (see below) VS in feed stream VS _{out} = Fraction of VS from bottom stream al VS = Fraction of VS vs. Total Solids					

VECTOR ATTRACTION REDUCTION RECORDKEEPING CHECKLIST CONTINUED

Option 2 - Anaerobic Bench-Scale Volatile Solids Reduction N/A						
Description of bench-scale digester						
·						
☐ 15-100 ml flasks flushed with N_2 ☐ Collect 50 ml in each 100 ml flask ☐ Temperature logs (at least two per day) showing temperature between 30 °C − 37 °C (86 °F − 98.6 °F) ☐ Log showing results of random test of 5 flasks for TS &TVS at 0, 20, & 40 days ☐ Test method (SM 2540G) for TS & TVS ☐ Calculation showing ≤ 17 % reduction of volatile solids using the Van Kleeck Equation (see below)						
$VSR = \underbrace{VS_{in} - VS_{out}}_{VS_{in} - (VS_{in} * VS_{out})} VS_{in} = Fractional \ VS \ in feed \ stream$ $VS_{out} = Fraction \ of \ VS \ from \ bottom \ stream$						
Fractional VS = Fraction of VS vs. Total Solids						
Option 3 - Aerobic Bench-Scale VS Reduction						
Description of bench-scale digester						
 Collection of 12 L of sludge (maintain by adding distilled water daily) @ 2% If dilution was required, what was used						
$VSR = \underbrace{VS_{in} - VS_{out}}_{VS_{in} - (VS_{in} * VS_{out})} \qquad VS_{in} = Fractional \ VS \ in feed \ stream \qquad VS_{out} = Fraction \ of \ VS \ from \ bottom \ stream \qquad Fractional \ VS = Fraction \ of \ VS \ vs. \ Total \ Solids$						
Option 4 -Specific Oxygen Uptake Rate (SOUR)						
Collection of representative sample						
Option 5 - Aerobic Process N/A						
Documentation showing aerobic process time $___ \ge 14$ days $_$ Temperature log (continuous or at least two per day) showing average temperature ≥ 45 °C (113 °F) and minimum temperature ≥ 40 °C (104 °F) for 14 consecutive days						

VECTOR ATTRACTION REDUCTION RECORDKEEPING CHECKLIST CONTINUED

Option 6 – Alkaline Treatment
 Log demonstrating pH ≥ 12 S.U. for 2 hours in every batch Log showing pH remains ≥ 11.5 for 22 hours without additional alkali (include demonstration of adequate mixing) Test intervals at 0, 2, 24 hours Amount of sludge treated
Option 7 - Moisture Reduction without Unstabilized Primary Solids N/A
Description of method used to air dry the sludge
Results of percent solids (dry weight) test > 75% Test Method SM 2540G for TS
Option 8 – Moisture Reduction with Unstabilized Primary Solids
Description of method used to air dry the sludge
☐ Results of percent solids (dry weight) test ≥ 90% ☐ Test Method SM 2540G for TS
Option 9 – Subsurface Injection
 □ Documentation of compliance (copy of field notes – how injected, class A or B, time elapsed between pathogen reduction and injection, no significant amount on surface after 1 hour) □ If Class A – must be injected within 8 hours of discharge from pathogen reduction process
Option 10 – Surface Application with Incorporation N/A
□ Documentation of compliance (copy of field notes - how incorporated, class A or B, time elapsed between pathogen reduction incorporation) □ Surface applied must be incorporated within 6 hours after placed on the land □ If Class A – must be incorporated within 8 hours of discharge from pathogen reduction process
COMMENTS

	A	В	C	D	E	<u> </u>		
Pollutant	Actual Sludge Concentration mg/kg	Table I Ceiling Concentration mg/kg	Table III Pollutant Concentration mg/kg	Table II Cumulative Pollutant Loading Rate kg/ha	Table IV Annual Pollutant Loading Rate kg/ha/yr	Sample Preparation & Analytical Methods SW-846	Preservation/ Holding Time	Sample Type 500 ml
As		75	41	41	2.0	3050/3051+ 6010/7061/7060	Cool 4°C 180 days	Composite
Cd		85	39	39	1.9	3050/3051+ 6010/7131/7130	Cool 4°C 180 days	Composite
Cu		4,300	1,500	1,500	75	3050/3051+ 6010/7210	Cool 4°C 180 days	Composite
Pb		840	300	300	15	3050/3051+ 6010/7421/7420	Cool 4°C 180 days	Composite
Hg		57	17	17	0.85	7471/7470	Cool 4°C 28 days	Composite
Mo		75				3050/3051+ 6010/7481/7480	Cool 4°C 180 days	Composite
Ni		420	420	420	21	3050/3051+ 6010/7520	Cool 4°C 180 days	Composite
Se		100	100	100	5.0	3050/3051+ 6010/7741/7740	Cool 4°C 180 days	Composite
Zn		7,500	2,800	2,800	140	3050/3051+ 6010/7950	Cool 4°C 180 days	Composite
 ☐ If A ≤ C then High Quality (HQ) Biosolids ☐ If A ≤ B then bulk biosolids or biosolids in a bag or other container CAN be beneficially used ☐ If A > C then documentation of site loadings Records Documenting Sampling and Analysis for Metals 								
Sampling Records Analytical Records								
□ Dates and times of samples collected □ Date and time of sample analysis □ Sampling locations documented □ Name of analyst □ Sample types listed □ Analytical methods used □ Sample volumes recorded □ Analyses and calculation results properly documented or verifical analyses are reported on a dry weight basis □ Names of persons sampling recorded □ Analytical results available □ Types of sample containers listed □ Analytical QA/QC available □ Sampling QA/QC available □ Analytical QA/QC available Name of Contract Laboratory, if applicable: □ Analytical QA/QC available				r verifiable				
ivaii	e of Contract L	acoratory, ir ap	piicauic					

COMMENTS

	DART	CICIDA NITO	
	PAKI	TICIPANTS	
Facility Representative		CDPHE Auditor	
Name	(print)	Name	(print)
Title		Title	
Company/Organization		Company/Organization	
Cingany/Organization	D-4-		
Signature	Date	_ Signature	Date
Contractor Representative		Other	
Name	(print)	Name	(print)
Title		Title	
Company/Organization			
Signature	Date	_ Signature	Date